

Middle School CTE Safety Agreement

PURPOSE

CTE Classes are hands-on, laboratory classes. Some of these activities may have potential hazards. We will use some equipment that may be dangerous if not handled properly. Safety in our classroom is an important part of the STEM process. To ensure a safe classroom, a list of rules has been developed and is called the CTE Safety Agreement. These rules must be followed at all times. Additional safety instructions will be given for each activity.

No student will be allowed to participate in hands-on activities until this agreement has been signed by both the student and a parent or guardian.

SAFETY RULES

1. Conduct yourself in a responsible manner at all times in the classroom. Horseplay, throwing items, running, practical jokes, and pranks will not be tolerated.
2. Follow all written and verbal instructions carefully. Ask your teacher questions if you do not understand the instructions.
3. Do not touch any equipment, supplies or other materials in the room or operate any machinery without permission from the teacher.
4. Perform only authorized and approved experiments. Do not work with tools or other equipment when the teacher is out of the room.
5. Never eat, drink, chew gum, or taste anything during lab activities.
6. Keep hands away from face, eyes, and mouth while using materials.
7. Wear safety glasses or goggles when instructed. Never remove safety glasses or goggles during an activity. There will be no exceptions to this rule! Wear gloves and/or earplugs when instructed by the teacher.
8. Keep your work area and the class room neat and clean. Bring only your laboratory instructions, worksheets, and writing instruments to the work area. Put backpacks in the location designated by the teacher.

9. Clean up all work areas and equipment at the end of the experiment. Return all equipment clean and in working order to the proper storage area.

10. Follow your teacher's instructions to dispose of any waste materials generated.

11. Report any accident (fire, spill, breakage, etc.), injury (cut, burn, etc.), or hazardous condition (broken equipment, etc.) to the teacher immediately.

12. Consider all chemicals used to be dangerous. Do not touch or smell any chemicals unless specifically instructed to do so.

13. Use caution with sharp tools and objects. Carry them down and away from others. Cut away from yourself. Do not put sharp objects in your pocket.

14. Follow electrical safety rules. Plug cords in and disconnect them safely, be sure you are not around water or wet objects. Turn off electrical devices when not in use.

15. Keep cords and other obstacles out of pathways to avoid trip hazards.

16. Keep the floor clean of debris or parts that fall to prevent others from falling.

17. Learn how to use tools and equipment correctly and do not use tools for tasks they were not intended for.

18. Do not remove equipment or supplies from the class room without permission from the teacher.

19. Dress properly—long hair must be tied back, no dangling jewelry, and no loose or baggy clothing. Close toed shoes should be worn if near machinery.

20. Learn where the safety equipment is located and how to use it. Know where the exits are located and what to do in case of an emergency or fire drill.



AGREEMENT

I, _____, (student's name) have read and understand each of these safety rules set forth in this agreement. I agree to follow them to ensure not only my own safety but also the safety of others in the CTE classroom. I also agree to follow the general rules of appropriate behavior for a classroom at all times to avoid accidents and to provide a safe learning environment for everyone. I understand that if I do not follow all the rules and safety precautions, I will not be allowed to participate in hands-on activities.

Student Signature

Date

Dear Parent or Guardian:

We feel that you should be informed of the school's effort to create and maintain a safe CTE classroom/ laboratory environment. Please read the list of safety rules. No student will be permitted to perform hands-on activities unless this agreement is signed by both the student and parent/guardian and is on file with the teacher. Your signature on this agreement indicates that you have read this CTE Safety Agreement, reviewed it with your child, and are aware of the measures taken to ensure the safety of your son/daughter in the CTE classroom.

Parent/Guardian Signature

Date

Important questions:

Does your child wear contact lenses?
Y or N

Is your child color blind?
Y or N

Does your child have any allergies?
Y or N

If so, Please list: